2025 General Operating Support Grant

Humanities DC

Applicant Information

Applicant Location*

Please indicate the Washington, DC Ward in which you are based. Eligibility is restricted to applicants with a Washington, DC address.

Choices

Ward 1
Ward 2
Ward 3
Ward 4
Ward 5
Ward 6
Ward 7
Ward 8

How did you learn about this grant opportunity?*

Choices

Email
Friends/colleagues
HumanitiesDC newsletter
HumanitiesDC social media
HumanitiesDC website
Other

If you selected "Email" or "Other," please specify below

Character Limit: 100

Review Process

HumanitiesDC engages external grant reviewers to decide how our funding is allocated. 100% of HumanitiesDC's grant reviewers are community-based humanities experts who apply to join our process each year. Reviewers thoroughly evaluate up to 15 proposals over 2-3 weeks and participate in approximately 5 hours of meetings. Reviewers receive an honorarium for each cycle they complete. (You can learn more about our review process here.)

Review criteria and weighting information is included above each relevant section of the application below.

Request Details

Grant Submission Title*

Character Limit: 100

Project Type*

Your project is a (select all that apply):

Choices

General Operating

Amount Requested*

Up to $25,000.00

Character Limit: 20

Organizational Profile and Programming

Organization Profile and Programming (50%)

- *The applicant organization's mission has an explicit humanities focus; the organization's programming and/or track record includes the humanities as a significant part of their work.*
- *The applicant demonstrates that their programming is successful and responds to the needs and desires of its core audience. They describe how they define and measure success and demonstrate that their programming has been successful; if a new organization, they include an explanation for their program model and a plan for evaluation.*
- *The applicant's work plays an important role in the humanities landscape of DC.*

The information entered in this section should describe the applicant associated with the grants portal account you are using to complete and submit the application.

Humanities Discipline*

Which of the following humanities disciplines does your organization primarily employ to further its mission? You will have an opportunity to explain secondary disciplines below.

Choices

Anthropology
Archaeology
Art History/Criticism
Comparative Religion
Ethics
History
Jurisprudence
Language

Linguistics
Literature
Philosophy
Preservation

Mission and Programming*

Describe the following, ensuring that you respond to each element of the review criteria:

- Your mission statement
- Your current and planned programs, projects, or initiatives
- How you define success, and how you determine whether you are successful
- How you make decisions about new programming, and whether to continue or retire existing programming

Character Limit: 5000

Optional Work Samples

You may provide links or upload documents or work samples to support your response above.

Character Limit: 3000 | File Size Limit: 25 MB

Significance to DC*

Explain why your organization matters to your audience, and to DC. Consider what unique role your organization plays in the humanities landscape of DC, whether your programming fills a particular gap in engagement in the city, whether you engage underserved or unrepresented communities, or other relevant aspects of your organization's work that are important to showcase.

Character Limit: 5000

Annual Budget*

Please enter your organization's budget for the previous fiscal year.

Character Limit: 20

Number of Full-time Employees*

Please enter the number of FTEs who work for your organization at least 20 weeks out of the year. Applicant organizations with 15 or more employees or proposing a public event must comply with specific guidelines set forth by the Americans with Disabilities Act (ADA). Relevant questions will appear below, if applicable.

Character Limit: 5

Target Audience Demographic Information

Your responses to the following demographic questions will help HumanitiesDC understand who we are reaching through our grantmaking.

Ward(s) Served*

Please indicate which Washington, DC Wards will primarily benefit from your proposal. You can select more than one Ward.

Choices

Ward 1
Ward 2
Ward 3
Ward 4
Ward 5
Ward 6
Ward 7
Ward 8

Race and Ethnicity of Target Audience*

Please select all that apply.

Choices

General Population
American Indian, Alaska Native, or Indigenous
Asian or Asian American
Black, African, or African American
Hispanic, Latino/a/x, or Latin American
Middle Eastern or North African
Multiracial or Multi-ethnic
Native Hawaiian or Pacific Islander
White or European descent
Prefer not to answer
Race or ethnicity not included above

If you selected "Race or ethnicity not included above" in the "Race and Ethnicity" question above, please specify here.

Character Limit: 100

Age*

What is the age range of your target audience? (Select all that apply)

Choices

General Population
0-17
18-24
25-34
35-44
45-54
55-64
65+

Financial Statement*

Please provide the organization's most recent audited financial statement. If the organization does not conduct an annual audit, please provide the organization's most recent annual financial statement.

File Size Limit: 10 MB

Community Outreach, Access, and Inclusion

Community Outreach, Access, and Inclusion (50%)

- *The applicant clearly defines and demonstrates an understanding of the community it serves.*
- *The applicant has programming and services that are inclusive and accessible. This includes, but isn't limited to, financial, geographic, demographic, cultural, and physical inclusion and accessibility.*
- *The applicant's leadership and staff represent its core audience and the community it serves. Or, the applicant offers a reasonable explanation for why it does not and includes plans to increase representation.*
- *The applicant describes effective methods to reach and engage its target community.*

Community Outreach, Access, and Inclusion*

Describe the following, ensuring that you respond to each element of the review criteria:

- The community that you serve
- How your programming is inclusive of and accessible to the community you serve
- Your leadership and staff
- How you reach and engage your target community

Character Limit: 5000

Optional Supporting Documents

You may include any links or documents to support your response above.

Character Limit: 3000 | File Size Limit: 25 MB

Budget

Budget Narrative*

Please describe how you intend to use the funds and how the funds will support your work as an organization.

Character Limit: 3000

Appendix

Appendix

If you have additional documents which can support your proposal – such as staff resumes, letters of support, brochures, or photos – please upload those here. Any uploaded documents should be referenced in the relevant section of the proposal narrative.

You may type this information in, cut and paste it from another document, or upload a document file into the space below using your browser. If you have more than 5 files to upload (i.e. several resumes), please combine several documents into one file and upload that file as one document.

Character Limit: 4000 | File Size Limit: 10 MB

Appendix 2

You may upload up to four (4) additional Appendix documents (one per field) into the following spaces below.

File Size Limit: 5 MB

Appendix 3

You may upload up to four (4) additional Appendix documents (one per field) into the following spaces below.

File Size Limit: 5 MB

Appendix 4

You may upload up to four (4) additional Appendix documents (one per field) into the following spaces below.

File Size Limit: 5 MB

Appendix 5

You may upload up to four (4) additional Appendix documents (one per field) into the following spaces below.

File Size Limit: 5 MB

Accessibility

For more information, applicants may access the complete text of the ADA here: https://www.law.cornell.edu/uscode/text/42/12101. Note that neither HumanitiesDC or the District of Columbia government represent that this link leads to the latest version of the subject law.

Also note that your responses will be used to ensure compliance and will not be scored by the evaluation panel.

Accessibility Plans*

Please describe your organization's process for formulating accessibility plans (e.g. creating an accessibility advisory committee, board and staff disability rights training, budgeting for reasonable accommodation requests, etc.). In addition to detailed plans for its compliance with the Americans with Disabilities Act (ADA) (42 U.S.C § § 12101 et seq.), each applicant must demonstrate how the project will be inclusive, diverse, equitable and accessible throughout the District of Columbia, beyond participants with disabilities.

Successful applications will consider a broad definition of "accessibility" by addressing financial, geographic, demographic, cultural and developmental access. For more information, applicants may access the complete text of the ADA here: https://www.law.cornell.edu/uscode/text/42/12101. Note that neither HumanitiesDC nor the District of Columbia government represent that this link leads to the latest version of the subject law.

Character Limit: 3000

Current Accessibility Status*

Describe the current process/status of an organization's physical accessibility. If the location is not barrier-free, include a plan for project/program modification that ensures access in a barrier-free environment, when needed.

Character Limit: 3000

Accessibility for presentations*

Describe the organization's current progress/status of accessibility in presenting activities – communications access (e.g. TDD, large print, or brail materials; audio description or assistive listening devices, ASL interpreted programs, etc.) and marketing/advertising.

Character Limit: 3000

Legal Compliance, Certification, and Signature

Entering your information below indicates that the statements contained in this application are true and correct to the best of your knowledge and belief. Your entered name also certifies that the Sponsoring Organization is in compliance with:

- Eligibility requirements outlined in the applicable Request for Proposals for this grant program
- Title VI of the Civil Rights Act of 1964;
- Title VII of the Civil Rights Act of 1964;
- Title IX of the Education Amendments of 1972;

- Section 504 of the Rehabilitation Act of 1973;
- the Americans with Disabilities Act;
- the Age Discrimination Act of 1973;
- the Labor Standards under Sections 5(i) and 7(g) of the National Foundation of the Arts and Humanities Act of 1965;
- and the regulations issued pursuant thereto by the National Endowment for the Humanities (Code of Federal Regulations, Title 45, Chapter XI).

The entered name also certifies the sponsoring organization or individual applicant is not debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs in violation of the regulations implementing Executive Order 12549 "Debarment and Suspension."

Please Note: By entering data into the next three (3) fields calling for insertion of your Name, Title, and Date, you are:

1. representing that you are an officer or other agent for the applicant Grantee duly authorized to enter into legally binding agreements on behalf of the Grantee
2. agreeing to submit this grant application in an electronic form on behalf of the Grantee which shall be bound by its contents as an electronic transaction
3. agreeing that your insertion of data into these following fields constitutes an electronic signature.

Authorized Signature*

Character Limit: 100

Title*

Character Limit: 100

Date*

Character Limit: 100