



Humanitini Curator FAQ Sheet

Key dates for Humanitini Curator Grant:

Application deadline: June 3, 2022

Grant Period: August 1, 2022 – February 28, 2023

Award Meeting (tentative): August 1, 2022

Humanitini event will take place in the months of November 2022, December 2022, January 2023 or February 2023

Final report due: March 30, 2023

Award Amount: Up to \$5,000

This document will be updated with question submitted to eyussuf@wdchumanities.org by May 13, 2022. Updated document will be available after May 16, 2022.

Who are we?

HumanitiesDC (also known as the Humanities Council of Washington, DC) is a private, nonprofit organization that is an affiliate of the National Endowment of the Humanities. HumanitiesDC is one of 56 affiliates found in every state and territory in the United States.

Our Mission

Enrich the quality of life, foster intellectual stimulation, and promote cross-cultural understanding and appreciation of local history in all neighborhoods of the District through humanities programs and grants.

What are humanities?

The humanities are defined by the amended National Foundation on the Arts and Humanities Act of 1965:

"The term 'humanities' includes, but is not limited to, the study and interpretation of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life."

Defining the Humanities

The humanities tell us what it means to be human.



The Humanities comprise a set of disciplines that seek to understand human expression. By exploring the ways humans have expressed their relationships to one another and the world around them, academic and public humanists can: establish a sense of community and collective responsibility, encourage critical thinking and life-long learning, and create new opportunities for conversation and dialogue.

They help us understand...

Our story's past: history, anthropology, archaeology;

Our story's expressions: literature, linguistics, languages, arts history, theory and criticism;

Our story's values: ethics, philosophy, comparative religion, law.

What is the Humanitini Curator Grant?

This is a funding opportunity for up to \$5,000. Available to humanities scholars or experts in their proposed field. Translating their research to be presented to the general public.

It is a free, 60–90 minute public event based on the applicants area of research of expertise. Programs are lively and engaging to promote greater understanding and discussion among a “happy hour” crowd, either in-person or virtually.

All programs require ASL interpretation whether in-person or virtual, and must have this cost in the proposed budget. In-person programs must have a videographer and editing in their budget. Virtual programs can be recorded and edited. A program recording is expected to be submitted with the final report if HumanitiesDC's Zoom account was not used.

For examples of Humanitini Events use links below.

1. Afro-Modernity in the Chocolate City: Go-Go's Diasporic Roots - https://youtu.be/o7uw_AeQ5M

2. Rigging History: The Untold Story of The Black Men Behind the Scenes as the Smithsonian's Skull Crew, 1975 – 2000 - <https://youtu.be/lamnbPApFbg>

What are we looking for in an application?

- Strong connection to the humanities
- Topics that are thoughtful and entertaining
- Topics that are related to the history, culture, or preservation of Washington, DC
- A capable moderator and informed, diverse panel
- Ability to build an audience of 30+
- If in-person, tentative commitment from a bar, restaurant, or other event space
- If in-person, tentative commitment from videographer



Who can apply for this grant?

- Individuals or Organizations
- Anyone who has successfully closed all past grants with HumanitieDC. Organizations that were deemed not in good standing or have an open grant with HumanitiesDC cannot apply for this funding opportunity.

What are the eligibility requirements?

- Must be a federally incorporated 501c3 non-profit organization.
- Must be registered with, and authorized to do business in, the District as either a “Domestic” entity (that is, an entity that was incorporated in the District) or a “Foreign” entity (that is, an entity that was incorporated in another state).
- Must register and comply with the regulatory requirements of the following agencies:
 - *District of Columbia Department of Consumer and Regulatory Affairs (DCRA) – Corporations Division (indicating an “active” business license status at the time of application and agreeing to maintain such status throughout the grant period).*
 - *District of Columbia Office of the Chief Financial Officer, Office of Tax and Revenue (OTR).*
 - *District of Columbia Department of Employment Services (DOES).*
 - *United States Internal Revenue Service (IRS)*
- Must be able to obtain a certification of “Citywide Clean Hands” (CCH) from the District of Columbia Office of Tax and Revenue.
- Must be an organization for which Washington, DC residents comprise the majority of its constituents.
- Must have a principal business office address that is in the District of Columbia and is accessible to onsite review. Post office boxes will not be accepted.
- Must be in good standing with HumanitiesDC. Applicants with outstanding or delinquent reports or final products from previous HumanitiesDC grants must submit them completed and without deficiencies at least 30 days before the deadline for which they wish to apply.
- Prohibited applicants include: private clubs and organizations that prohibit membership based upon race, gender, color, religion, or any other classes identified in the District of Columbia Human Rights Act; for-profit (commercial) entities; political organizations; organizations whose primary focus is in the performing or visual arts (see the DC Commission on the Arts and Humanities for applicable funding opportunities); organizations with no paid staff; universities; foreign governments; federal government



entities; organizations receiving significant federal funding; and District of Columbia government agencies.

- Must have a valid DUNS number (<https://www.dnb.com/duns-number.html>). Organizations do not need to have a DUNS number to submit an application but will not be able to receive funding until one is obtained.

Successful applications will include:

Project Description/ Research Topic - A precise indication of your project's goals and how they will be reached. This should include a detailed description of your research topic including where it is positioned in the context of your field or discipline. Indicate why your topic is well suited to a public humanities program like the Humanitini.

Humanitini Model - describe in as much detail as possible how you envision your Humanitini event unfolding.

Marketing/ Outcomes and Evaluation – A description of how the event will be promoted to the public, and how its outcomes will be evaluated.

A completed **Budget Sheet**.

Budget Narrative: provides detail about each area of spending on the budget sheet. This helps reviewers better understand your budget and creates a clearer picture of why you are requesting funding.

Examples of Allowable Costs:

- Project supplies and equipment
- Venue rental fees
- Speaker or scholar honoraria
- Project transportation
- Equipment rental
- Marketing and promotion
- Exhibit design or construction
- Project consultant fees

Examples of Disallowed Costs:

- Office rent, overhead, and utilities
- General office supplies and equipment
- Food and beverages
- Costs associated with the production of visual or performing arts projects
- Projects designed to be attended or used by a limited audience such as an organization's membership



Applicants may contact HumanitiesDC's grants staff with questions regarding allowable costs. Grantees will be required to detail all expenses in the final report.

To Apply:

Visit the grants portal: <http://grantapplication.wdchumanities.org>

Please do not create a new account if you already have an account. If you or your organization have applied for a HumanitiesDC grant before, please DO NOT create a new account. If you are having trouble accessing your existing account, please email HumanitiesDC's grant team Eli Yussuf, Grants Manager at eyussuf@wdchumanities.org.

Frequently Asked Questions:

Can I use these funds to compensate panelists?

Yes, we encourage grantees to follow the best practice of offering an honorarium to compensate panelists for their time and expertise. Currently, HumanitiesDC offers \$150 honorarium to panelists, we strongly suggest this as a minimum amount of compensation for panelists or moderators.

Can I reschedule my Humanitini Event?

After being awarded this grant, event dates will be finalized between grantees and HumanitiesDC. These dates will be considered final, in the case of emergency or unforeseen event contact the Grants Manager. These dates will be advertised through HumanitiesDC communication efforts upon confirmation.

What should I do if the program can no longer safely be held in person?

If an issue arises that makes hosting the event in person challenging or unsafe, the event will be held virtually rather than reschedule.

How do I apply as an Individual?

Please follow the directions on the resources page to apply as an individual. Information can be found on HDC's website at <https://humanitiesdc.org/grants/how-to-apply/>.

How will funds be disbursed?

Humanities DC will disburse grant awards in one-time, lump sum payments.



Can we apply for more than one grant per cycle?

Yes, you can submit multiple applications. Grantees can only have one open grant with HumanitiesDC. (This excludes special emergency funding such as the SHARP Grant).

Can we apply with a fiscal sponsor?

Yes, you can apply with a fiscal sponsor. Please note that the fiscal sponsor must meet the eligibility requirements for the respective grant. Organizations without 501c3 non-profit status may apply through an organization serving as a fiscal sponsor provided that the fiscal sponsor organization meets all eligibility requirements in this RFP. Individuals may also apply through a fiscal sponsor. Under this arrangement, the fiscal sponsor organization takes on all financial and legal obligations of the grant award. Fiscal sponsors may support no more than three grant programs at a time. Applicants applying through fiscal sponsors must use the fiscal sponsor's organization account within the HumanitiesDC grants portal to submit their application. If the fiscal sponsor does not have an account, an authorized official from the fiscal sponsor organization must create one. HumanitiesDC will endeavor to work primarily with the team conducting the project, however, because fiscal sponsor organizations have fiduciary and financial responsibility for the grants, they support it will be necessary, at times, for representatives from the fiscal sponsor organization to review and sign off on financial documents or grant agreements.

Is there a cash match requirement?

There is no match requirement for this grant opportunity. However, if the project costs are more than the amount being awarded in this grant applicants are strongly encouraged to share other secured and planned funding sources in the Budget and Budget Narrative.

Will grantees, their employees, contractors, and interns be required to provide COVID-19 Vaccination Certification?

Due to the changing nature of DC Government requirements, please see the Mayor's Order here for the latest requirements

<https://www.dcregs.dc.gov/Common/NoticeDetail.aspx?NoticeId=N112383>